

MINIMUM STANDARD FACE TO FACE TRAINING HOURS

TRAINING QUALIFICATIONS

CPP20218 Certificate II in Security Operations

- Security Officer Static Guard, Mobile Patrol; OR
- Crowd Controller Licensed Premises and Places of Entertainment; OR
- Combined Licence

CORE UNITS

CPPSEC2101	Apply effective communication skills to maintain security
CPPSEC2102	Apply legal and procedural regulations to work effectively within a security team
CPPSEC2103	Apply WHS, emergency response and evacuation procedures to maintain security
CPPSEC2104	Apply risk assessment to select and carry out response to security risk situations
CPPSEC2105	Provide quality services to a range of security clients
CPPSEC2106	Protect self and others using basic defensive techniques
CPPSEC2107	Patrol premises to monitor property and maintain security
CPPSEC2108	Screen people, personal effects and items to maintain security
CPPSEC2109	Monitor and control access and exit of persons and vehicles from premises
CPPSEC2110	Monitor and control individual and crowd behaviour to maintain security
CPPSEC2111	Apply security procedures to manage intoxicated persons
CPPSEC2112	Apply security procedures to remove persons from premises
CPPSEC2113	Escort and protect persons and valuables
HLTAID003	Provide first aid
TOTAL MINIMUM HOURS 120	

NOTE:

- Total unit hours must equal OR exceed the total minimum hours
- The 'Provide first aid' unit is to be a minimum of 16 hours

TRAINING QUALIFICATIONS

Security Officer Guarding with a Dog

Licensing Requirements: To use a dog in connection with licensed activity, the applicant must hold a current Security Officer licence or be applying for a Security Officer Licence at the same time.

SPECIFIED ELECTIVE UNITS

CPPSEC3112	Manage training and well-being of dogs for security functions
CPPSEC3113	Handle dogs for security patrols

TOTAL MINIMUM HOURS 16

NOTE:

- Total unit hours must equal OR exceed the total minimum hours

TRAINING QUALIFICATIONS

Security Officer, Possession of Batons

Licensing Requirements: To obtain an endorsement to be in possession of a baton while engaged in authorised activities, the applicant must hold a current Security Officer licence or be applying for a Security Officer licence at the same time.

SPECIFIED ELECTIVE UNITS

CPPSEC3110	Control persons using batons
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NOTE:

- Unit CPPSEC3110 is to be delivered by an approved RTO

TRAINING QUALIFICATIONS

CPP31318 Certificate III in Security Operations

Armed Security Officers - Cash in Transit industry (CTI)

PRE-REQUISITE: Applicant must hold a current Security Officer licence to become an armed Security Officer

CORE UNITS

BSBFLM312	Contribute to team effectiveness
CPPSEC3101	Manage conflict and security risks through negotiation
CPPSEC3102	Maintain operational safety and security of work environment
CPPSEC3103	Determine and implement response to security risk situation
CPPSEC3104	Coordinate monitoring and control of individual and crowd behaviour
CPPSEC3105	Coordinate provision of quality security services to clients
CPPSEC3106	Gather, organise and present security information and documentation
HLTWHS003	Maintain work health and safety

SPECIFIED ELECTIVE UNITS

CPPSEC3118	Inspect and test cash-in-transit security equipment
CPPSEC3119	Implement cash-in-transit security procedures
CPPSEC3120	Load and unload cash-in-transit in secured and unsecured environments
CPPSEC3121	Control persons using empty hand techniques
CPPSEC3114	Control security risk situations using firearms*

*** The unit in this skill set includes the following pre-requisite requirements:**

CPPSEC3115	<i>Carry, operate and maintain revolvers for security purposes</i>
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OR

CPPSEC3116	<i>Carry, operate and maintain semi-automatic pistols for security purposes</i>
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TOTAL MINIMUM HOURS 120

NOTE:

- Total unit hours must equal OR exceed the total minimum hours
- Units CPPSEC3114, CPPSEC3115 and CPPSEC3116 are to be delivered by an approved RTO and Trainers who are approved Firearm Trainers

TRAINING QUALIFICATIONS

CPP31418 Certificate III in Close Protection Operations

Unarmed Bodyguard

CORE UNITS

CPPSEC3101	Manage conflict and security risks through negotiation
CPPSEC3103	Determine and implement response to security risk situation
CPPSEC3105	Coordinate provision of quality security services to clients
CPPSEC3121	Control persons using empty hand techniques
CPPSEC3122	Plan provision of close protection services
CPPSEC3123	Implement close protection services
HLTAID006	Provide advanced first aid
HLTWHS003	Maintain work health and safety

SPECIFIED ELECTIVE UNITS

BSBFLM312	Contribute to team effectiveness
CHCCCS020	Respond effectively to behaviours of concern
CPPSEC3102	Maintain operational safety and security of work environment
CPPSEC3104	Coordinate monitoring and control of individual and crowd behaviour
CPPSEC3106	Gather, organise and present security information and documentation

PLUS ONE OF THE FOLLOWING ELECTIVE UNITS

CPPSEC3125	Implement security procedures to protect critical infrastructure and public assets
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OR

PMAOMIR210	Control evacuation to muster point
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TOTAL MINIMUM HOURS 120

NOTE:

- Total unit hours must equal OR exceed the total minimum hours
- The 'Provide advanced first aid' unit is to be a minimum of 16 hours

UPDATED CERTIFICATE III IN INVESTIGATIVE SERVICES

On 29 September 2019, the training course for Investigators was updated. The new course, CPP30619 Certificate III in Investigative Services, supersedes and is equivalent to the previous course, CPP30607 Certificate III in Investigative Services.

Both courses (CPP30619 Certificate III in Investigative Services and CPP30607 Certificate III in Investigative Services) can be taught until 29 March 2021, and Licensing Services will accept either course certificate until 31 May 2021.

From 1 June 2021, only CPP30619 Certificate III in Investigative Services certificates will be accepted for new licence applications.

TRAINING QUALIFICATIONS

CPP30607 Certificate III in Investigative Services

Investigator

CORE UNITS		Hrs
BSBFLM303C	Contribute to effective workplace relationships	8
BSBWOR301A	Organise personal work priorities and development	4
CPPSEC3001A	Maintain workplace safety in the security industry	4
CPPSEC3009A	Prepare and present evidence in court	8
CPPSEC3026A	Work effectively in investigative services	8
CPPSEC3027A	Develop investigative plan	8
CPPSEC3028A	Compile investigative report	8
CPPSEC3029A	Provide quality investigative services to clients	4
CPPSEC3030A	Conduct Surveillance	8
CPPSEC3031A	Organise and operate a surveillance vehicle	8
CPPSEC3032A	Gather information by factual investigation	8
CPPSEC3033A	Conduct interviews and take statements	16

SPECIFIED ELECTIVE UNITS		Hrs
CPPSEC3012A	Store and protect information	8
CPPSEC3034A	Operate information gathering equipment	4
FNSMERC304B	Locate subjects	8

TOTAL MINIMUM HOURS 112

NOTE: The unit hours are suggested hours only but all unit hours must equal OR exceed the total minimum hours.

TRAINING QUALIFICATIONS

CPP30619 Certificate III in Investigative Services

Investigator

CORE UNITS

CPPINV3026	Work effectively in investigative services
CPPINV3027	Develop investigation plans
CPPINV3028	Investigate and locate subjects
CPPINV3029	Provide quality investigative services to clients
CPPSEC3124	Prepare and present evidence in court

SPECIFIED ELECTIVE UNITS

BSBSMB305	Comply with regulatory, taxation and insurance requirements for the micro business
CPPINV3030	Conduct factual investigations
CPPINV3031	Conduct interviews and take statements to support investigations
CPPINV3032	Develop factual investigation reports
CPPINV3033	Conduct covert surveillance operations
CPPINV3034	Organise and operate surveillance vehicles
CPPINV3035	Develop surveillance investigation reports
HLTWHS003	Maintain work health and safety
PSPCRT007	Compile and use official notes
PSPREG006	Produce formal record of interview
PSPSEC009	Handle sensitive information

TOTAL MINIMUM HOURS 120

NOTE: Total unit hours must equal OR exceed the total minimum hours

UPDATED CONSULTANTS TRAINING

On 29 September 2019, a new training course, CPP41519 Certificate IV in Security Risk Analysis, was implemented for Consultants advising on the watching, guarding or protection of property. The new course resulted from a revision of existing qualifications that include CPP40707 Certificate IV in Security and Risk Management.

Both courses relating to Consultants advising on the watching, guarding or protection of property (CPP41519 Certificate IV in Security Risk Analysis and CPP40707 Certificate IV in Security and Risk Management) can be taught until 29 March 2021, and Licensing Services will accept either course certificate until 31 May 2021.

From 1 June 2021, only CPP41519 Certificate IV in Security Risk Analysis certificates will be accepted for new licence applications.

TRAINING QUALIFICATIONS

CPP40707 Certificate IV in Security and Risk Management

Security Consultant (Class 4) advising on the watching, guarding or protection of property

To achieve recognition at the Certificate IV level, the candidate must demonstrate competency in the eleven core units, plus four electives (total fifteen units). Up to two of the required electives may be selected from other qualifications aligned at the Certificate III, IV or Diploma level in this Training Package or from other relevant endorsed Training Package qualifications aligned at the Certificate III, IV or Diploma level (with a maximum of one unit from Certificate III).

CORE UNITS

Hrs

BSBWOR401A	Establish effective workplace relationships	40
BSBWOR402A	Promote team effectiveness	40
BSBWOR404A	Develop work priorities	30
CPPSEC4001A	Manage a safe workplace in the security industry	30
CPPSEC4002A	Implement effective communication techniques	8
CPPSEC4003A	Advise on security needs	40
CPPSEC4004A	Monitor and review security operations	20
CPPSEC4005A	Facilitate workplace briefing and debriefing processes	4
CPPSEC4006A	Assess risks	50
CPPSEC4007A	Assess threat	40
CPPSEC4012A	Identify and assess security of assets	50
SUGGESTED TOTAL HOURS		352

SPECIFIED ELECTIVE UNITS

BSBADM409A	Coordinate business resources
BSBCUS401A	Coordinate implementation of customer service strategies
BSBFIA402A	Report on financial activity
BSBINN301A	Promote innovation in a team environment
BSBITS401A	Maintain business technology
BSBMGT403A	Implement continuous improvement

BSBSMB401A	Establish legal and risk management requirements of small business
BSBSMB402A	Plan small business finances
CPPSEC4008A	Prepare a detailed tender
CPPSEC4009A	Interpret information from advanced security equipment
CPPSEC4010A	Manage monitoring centres
CPPSEC4011A	Coordinate field staff activity from control room
CPPSEC4013A	Undertake case management of investigations
CPPSEC4014A	Commission and decommission networked security system
CPPSEC4015A	Maintain networked security system
CPPSEC4016A	Install networked security system
CPPSEC4017A	Determine security system configurations
CPPSEC4018A	Configure security devices on IT networks
CPPSEC4019A	Identify and diagnose security systems or network fault
CPPSEC4020A	Advise on the application of biometrics
CPPSEC4021A	Prepare standard operating procedures for the use of biometrics technology

TRAINING QUALIFICATIONS

CPP41519 Certificate IV in Security Risk Analysis

Security Consultant (Class 4) advising on the watching, guarding or protection of property

To achieve this qualification, the candidate must demonstrate competency in the five core units, plus seven electives (total twelve units). For licensing purposes, elective units are to be chosen as follows:

- all 3 units within Group A or all 3 units within Group B
- up to 4 units within Groups A, B or C not already selected
- up to 2 units may be selected from Group D

CORE UNITS

CPPSEC4003	Assess and advise on client security needs
CPPSEC4006	Conduct security risk assessment of client operations
CPPSEC4007	Identify security threats and assess impact on client operations
CPPSEC4012	Assess security vulnerabilities of assets
CPPSEC4022	Establish and implement ethics and governance arrangements for security businesses

SPECIFIED ELECTIVE UNITS

THESE THREE UNITS – GROUP A:

CPPSEC4009	Interpret electronic information from advanced technology security systems
CPPSEC4020	Advise on advanced technology security systems to meet client needs
CPPSEC4021	Develop standard operating procedures for advanced technology security systems

OR

THESE THREE UNITS – GROUP B:

CPPSEC4024	Assess security of crowded places
CPPSEC4025	Advise on operational requirements to maintain crowded place security
PSPSEC015	Communicate security awareness

PLUS

FOUR OF THE BELOW UNITS THAT ARE TO BE CHOSEN AS FOLLOWS:

- UP TO 4 UNITS WITHIN GROUPS A, B OR C NOT ALREADY SELECTED ABOVE
- UP TO 2 UNITS MAY BE SELECTED FROM GROUP D

GROUP

D	BSBCOM406	Conduct work within a compliance framework
D	BSBCUS401	Coordinate implementation of customer service strategies
D	BSBPMG522	Undertake project work
D	BSBRES411	Analyse and present research information
D	BSBSMB401	Establish legal and risk management requirements of small business
D	BSBSMB402	Plan small business finances
C	CPPINV4013	Undertake case management of investigations
C	CPPSEC3125	Implement security procedures to protect critical infrastructure and public assets

C	CPPSEC4008	Assess and prepare security tender submissions
A	CPPSEC4009	Interpret electronic information from advanced technology security systems
C	CPPSEC4014	Commission and decommission networked security systems
C	CPPSEC4015	Maintain networked security systems
C	CPPSEC4016	Install networked security systems
C	CPPSEC4017	Design security system configuration and specifications
C	CPPSEC4018	Program and configure networked security systems
C	CPPSEC4019	Diagnose faults in networked security systems
A	CPPSEC4020	Advise on advanced technology security systems to meet client needs
A	CPPSEC4021	Develop standard operating procedures for advanced technology security systems
B	CPPSEC4024	Assess security of crowded places
B	CPPSEC4025	Advise on operational requirements to maintain crowded place security
D	PSPSEC009	Handle sensitive information
D	PSPSEC010	Provide government security briefings
B	PSPSEC015	Communicate security awareness

SUGGESTED TOTAL MINIMUM HOURS 542