



# Application for impounded vehicle Time Payment Plan

ROAD TRAFFIC ACT 1974

Property Management Division  
**Vehicle Impound Unit**  
MAIL: PO Box 106,  
BELMONT WA 6984  
TELEPHONE: (08) 9373 2440  
FACSIMILE: (08) 9373 2420  
EMAIL: VIU@police.wa.gov.au

## Information for applicants

### Step:

1. **Only the OWNER** of the impounded vehicle can enter into a Time Payment Plan agreement with the Western Australian Police.

**The Applicant must be present when collecting the vehicle from the impound yard**, as the applicant will be required to sign the application form for when the final costs are updated. All costs along with any additional storage rates for the impounded vehicle can be obtained by contacting the storage yard.

2. Upon approval of the application, the **applicant** will be financially liable for the total costs at collection (A) (refer to Application form).

An approved application will remain valid for **7 DAYS** only from the approval date; after this period a new application will be required. The applicant will be advised by email, SMS or telephone when the application has been approved or declined.

Should the applicant later wish to make any changes to an application it will be cancelled and the submission of a new application will be required. **An applicant will be ineligible to apply for a payment plan if there are any existing outstanding payment plans or fines owed by the applicant.**

(The applicant can be on a payment plan for the outstanding fines).

### GENERAL GUIDELINES:

3. **A Minimum Deposit of 60%** of the Total Cost at collection **IS REQUIRED**.

**The Balance of Total cost at Collection "A" less Deposit "B"** (refer to Application form) will be made by six (6) fortnightly payments; this will be calculated for equal amounts to be paid over the chosen period.

4. If the applicant is not in a financial position to recover their vehicle they may wish to consider submitting an 80JA requesting the Commissioner of Police to sell an impounded vehicle. On receipt of an approved 80JA application no further storage costs will be incurred.

5. A payment plan is **NOT PERMITTED** if the vehicle is released as a result of an Early Release Application being approved. A condition of early release will be that payment for impound costs is made in full.  
(Section 79E Road Traffic Act 1974).

### ONCE THE APPLICATION IS APPROVED:

Notification is made of the approval. The "**Authorisation for Impounded Vehicle Release**" form is sent to the Storage yard by WA Police.

The Applicant is to book an appointment with the Storage yard and arrange for the collection of the vehicle.

**The deposit is to be paid at the Storage yard upon collection.**

**100 points of identification must be produced before the vehicle will be released.** Please refer to the WA Police web site at [www.police.wa.gov.au](http://www.police.wa.gov.au) for further information.

The outstanding balance for the impound cost, the applicant will have to wait between 6 to 12 weeks to receive the final tax invoice from WA Police for further payment to be made.

### WRITTEN APPLICATIONS TO BE SENT TO:

Vehicle Impound Unit  
Western Australia Police  
**Online:** [www.police.wa.gov.au](http://www.police.wa.gov.au)  
**Fax:** 08 9373 2420  
**E-mail:** [viu@police.wa.gov.au](mailto:viu@police.wa.gov.au)

Note:

**THIS APPLICATION IS ONLY VALID FOR 7 DAYS**

Payment Plan Application Version 1.1 22/08/2016

VIU



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## Applicants details

Family Name  Date of Birth

All Given Names

Unit/Lot/Level  Street No  Street Name

Suburb  State  Post Code

Phone Number  DOB  MDL Number

## Vehicle details

Registration No  Make  Model  Year

## Time Payment Plan details

Six (6) fortnightly payments required of the balance upon release of the vehicle. I take responsibility for the **BALANCE DUE** outstanding at the time of collection, in consideration of the vehicle being released, and undertake to repay this amount in accordance with the above time payment plan and offer Minimum of 60% Deposit of the Total costs.

Applicant's signature  Date

Bank statements attached if available  Proof of ownership of the vehicle attached

## Impoundment offence (WA Police use only)

Vehicle Impound No **VI**  Scheduled Release Date

S. 49(1)(a) and 49(3)(a)(b) or (c) RTA Unauthorised Driving  S. 38(1)(a) RTA Driving contrary to an Extraordinary Licence.  S. 60 RTA Reckless Driving  S. 62A RTA Causing Excessive Noise or Smoke

## Forwarding and approving officer (WA Police use only)

Forwarding officer  PD Number  Date

Approving officer  PD Number  Date

Approving officer's signature  Date

## Collection details - (to be completed by the Storage Yard representative and signed by the applicant)

Date vehicle collected  Total costs at collection as provided by the storage yard **A\$**

Daily storage rate  Minimum deposit – 60% of (A) **B\$**

Storage yard employee  Balance due – (A minus B) **C\$**

Storage yard employee signature  Date

Applicant's signature  Date