



**PART 'A' PERSONAL DETAILS - TO BE COMPLETED BY APPLICANT (BLOCK LETTERS)**

Surname \_\_\_\_\_ Given names \_\_\_\_\_  
Previous names (incl. changes by deed poll or marriage) \_\_\_\_\_  
Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_  
Address \_\_\_\_\_  
WA Driver's Licence No. (if known) \_\_\_\_\_ Expiry date \_\_\_\_\_  
Phone No. \_\_\_\_\_ Email \_\_\_\_\_  
Purpose  Employment  Permit/licence  Insurance  Other \_\_\_\_\_  
*State reason*

I, the applicant, hereby authorise the Western Australia Police to provide details of **all** traffic infringement notices recorded against me in the last **ten** years to:

Myself in person or by post to the following address: \_\_\_\_\_  
\_\_\_\_\_  
 My email: \_\_\_\_\_  
 My representative\*: **Name** \_\_\_\_\_  
**Organisation** \_\_\_\_\_  
**Postal Address** \_\_\_\_\_

\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date*

**IMPORTANT – PHOTO IDENTIFICATION AND PAYMENT MUST ACCOMPANY THIS APPLICATION.**

**PART 'B' TO BE COMPLETED BY OFFICER RECEIVING APPLICATION**

Driver's licence  Passport  Other \_\_\_\_\_  
\_\_\_\_\_  
*Signature* *PD No.* *Receipt Number* *Date*

The quickest way to apply is to:

- Apply online via <https://www.police.wa.gov.au/Police-Direct/Apply-for-Information>
- Attend a WA Police Station or the Office of Information Management. Cash and EFPTOS payments are accepted at most stations and applications will be processed over the counter.

\*Applications made by representatives must be mailed to or lodged in person at the Office of Information Management or applied online. They will not be accepted at a Police Station.

Posted applications to the Office of Information Management must include;

- Completed application form.
- A copy of photo identification (driver's licence, passport, photo card etc.).
- Payment (cheque or money order) made payable to 'The Commissioner of Police'.

**IMPORTANT – THIS APPLICATION CANNOT BE PROCESSED WITHOUT A COPY OF AN APPROVED FORM OF PHOTO IDENTIFICATION FOR THE APPLICANT (PASSPORT, DRIVERS LICENCE OR PHOTO CARD).**

The fee for the release of traffic records is prescribed in the *Police (Fees and Charges) Regulations 2018*.

Information regarding Records of Traffic Infringement Notices can be found at: [www.police.wa.gov.au](http://www.police.wa.gov.au).

Post applications to:  
**WA Police Force  
Public Access**  
Locked Bag 20  
PERTH BUSINESS CENTRE  
WA 6849

Direct enquiries to:  
[PublicAccess@police.wa.gov.au](mailto:PublicAccess@police.wa.gov.au)  
Phone: (08) 6229 5900

**FEE: AUD \$31.50**

2020/21